

**Town of Amherst
Planning Commission Minutes
April 6, 2016**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of the new Town Hall at 174 S. Main Street at 7:30 PM on April 6, 2016. It was noted that a quorum was present as indicated below:

A Kevin Belcher	P William Jones
P June Driskill	P Kenneth Bunch
P Ted Finney	P Rachel Thompson
P Clifford Hart	

Deputy Town Clerk Debra Eby and Town Manager Jack Hobbs, in his capacity as Secretary, were present.

Minutes from the March 2, 2016 Commission meeting were approved on a motion by Mrs. Thompson, seconded by Mr. Finney, and carried 6-0 according to the following:

Kevin Belcher	Absent	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Aye
Ted Finney	Aye	Rachel Thompson	Aye
Clifford Hart	Aye		

Amherst County Administration Building Expansion Site Plan

Bill Gillespie, on behalf of Amherst County, came forward to request approval of a site plan showing a 10,380 SF addition to the building at 153 Washington Street.

On a motion by Mrs. Thompson which was seconded by Mr. Finney and carried 6-0 according to the following, the Commission agreed to approve the site plan as proposed with the condition that a VDOT permit would be obtained prior to work that affects the street right of way commences:

Kevin Belcher	Absent	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Aye
Ted Finney	Aye	Rachel Thompson	Aye
Clifford Hart	Aye		

Urban Development Area Project

Mike Callahan from Renaissance Planning Group came forward to present the text of proposed comprehensive plan and ordinance amendments related to the urban development area project and discuss next steps. The plan included:

- Code Options
- Capital Investment Options
- Program Options

It was understood that the Town Councilors would be invited to attend the consultant's presentation of the final project report at the May Commission meeting.

Sign Ordinance

Town Manager Jack Hobbs, reported that updating the Sign Ordinance is still in the Commission's work plan.

There being no further business, the meeting adjourned at 8:50 PM on a motion by Mrs. Thompson that was seconded by Mr. Jones and carried 6-0 according to the following:

Kevin Belcher	Absent	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Aye
Ted Finney	Aye	Rachel Thompson	Aye
Clifford Hart	Aye		

June Driskill, Chairperson

Attest: _____